She avoids tools within databases because “you have to pause and think.” It interrupts her process and thought.

**PROFILE**

**ANDREA**  
Graduate Student  
Large Midwestern University

In the midst of researching for her dissertation she is moving out of her apartment and finalizing plans for an archive trip spanning 3 southern states.

**CURRENT WORK**
Mining book citations to inform what she will want to see at various archives. Then, she heads to the library in the afternoon with a specific goal of getting more context around Georgia within the timeframe she is studying.

**UNIQUE EXPERTISE**
She is super organized! She uses several methods to track and manage her productivity, including bullet notebooks and OneNote.

**TOOLS I USE**

**APPLICATIONS USED**
- Word
- Excel
- OneNote
- OneDrive
- DEVONthink Pro

**WEBSITES USED**
- Various archives
- Google
- Library website and linked sources

**DEVICES USED**
- Computer
- Tablet
- Phone
- External hard drive
- Paper
- Pen

**SUPPLIES**

She avoids tools within databases because “you have to pause and think.” It interrupts her process and thought.

**STUDY LOCATIONS**
Working from her apartment, downtown and university library

**ARCHIVE TRAVEL**
Various archives  
Georgia, and  
South Carolina

**BREAK**
You can’t beat the searchability of a digital book. Because some sections are not relevant so getting to the relevant section in a large book is important.”

WHAT I CHOOSE

CITATION MINING
She loves when digital copies allow her to click on a citation and jump to the relevant passage in a book

EXTRACTING SPECIFIC INFO
While she likes scanning a physical book, pulling out the quotes and putting them in another document is easier with a digital version.

CLOSE READING
She likes to make notes in the margin and keep her thoughts with the text.

REUSING -OR- REVISITING A TEXT
For those books she references again she uses different colored pens and dates to denote each reading.

She mentioned that she likes physical books because “I have a conversation with the book”, writing in the book instead of handwritten notes.
“When I moved I rearranged my bookshelf by color, I don’t know that it’s helpful, but the old way wasn’t helpful either; it was by subject.”
HOW I FIND RESOURCES

- Look at past years lists
- Discuss with advisor
- Search for print
- Purchase online
- Evaluate price ($10 max)
- Order online or search university website
- Order for pickup from library or scan/save digital version

WHAT I CHOOSE

CITATION MINING
She is not doing much of this at this stage as her resources are already defined.

EXTRACTING SPECIFIC INFO
She is looking for quotes and examples that demonstrate strong points in each book she reads. She needs to collect these notes or quotes in another document so that she can quickly access it during her exam.

CLOSE READING
She would prefer to read in full all of the books she needs to cover, but that is unrealistic for her current needs.

REUSING -OR- REVISITING A TEXT
She likes print because her notes are in the book, she uses a new color pen to denote one reading from another.

“Most people who are into digital books are those who have a reader device.”

“I was binge watching Teenwolf yesterday instead of studying. The other thing that has been messing with my studying is Pokemon Go.”
PROFILE

TIFFANY
PhD Candidate
Large Midwestern University

In her final stage of a second PhD, she is finalizing her dissertation focused on 19th century India and job hunting for Fall 2017.

CURRENT WORK
Creating sample undergraduate courses to use as part of her résumé package.

UNIQUE EXPERTISE
She knows how to manage resources for international travel. She scanned 20 books to digital so she could take them to India. “When you travel more you can’t take a lot with you”

TOOLS I USE

APPLICATIONS USED
Word, Zotero

DEVICES USED
Apple, smartphone

SUPPLIES

WEBSITES USED
Library website and linked sites, Ebrary, Author websites

“Change of plan, let’s go back to my apartment so I can get my wallet. This happens all the time.”

STUDY LOCATIONS
Downtown café, afternoon at the graduate library. Other locations include her apartment, other cafés and coffee shops.

ARCHIVE TRAVEL
National Archives of India and London

BREAK
PokemonGo, Texting friends
“Oh I forgot my post-its.” She rips her napkin and uses it as a bookmark. “I’m too lazy to look at the references, but must come back to this page.”

“‘I’m not good at navigating the stacks, some people just instinctively know where to go.”

“How I find resources

Write out topic areas
Search for author
Look at publication
Back to doc
Another search
Add thoughts to doc

How I evaluate images or text

Author
Topic (based on reading sections)
Title

What I choose

Citation mining
She follows citations by searching for the next book online, often finding previews in Google Books. This is best supported by digital format.

Extracting specific info
Pulling out sections is easier via copy and paste than typing.

Close reading
For close reading, print is easier.

Reusing -or- revisiting a text
Digital versions of books allow her to “take the book with her” via computer and quick searching to refind.

“I like the most recent book on a topic. Then I mine that for footnotes”
PROFILE

KAREN
Faculty, History and Library Science
Small Private East Coast University

After recently publishing a book (which took 30 years to complete), she is now starting work on her next book, focused on Operation Breakthrough, George Romney, and the Detroit Fair Housing movement.

CURRENT WORK
Scanning books about pre-Watergate Nixon for references of George Romney. This is to gain proper context for her study.

UNIQUE EXPERTISE
She knows how to laser focus in on what she needs. She is able to review lengthy books in less than 5 minutes by targeting just the narrow topic she cares about.

TOOLS I USE

APPLICATIONS USED
- Word
- Preview

WEBSITES USED
- Library website
- WorldCat
- JSTOR
- EBSCO
- ProQuest
- Google

DEVICES USED

SUPPLIES

ARCHIVE TRAVEL

National Historical Archive, Washington DC.
State Archives, Michigan and Massachusetts

BREAK
Visit with family in Boston.

“I don’t have a smartphone, I have a dumb phone.”
HOW I FIND RESOURCES

Keyword search in WorldCat > Library catalog > Scan the stacks

Review of conference materials (Order forms). > Library catalog > Scan the stacks

HOW I EVALUATE

Scan TOC and index for topics or people relevant to her focus > Read a few pages

HOW I USE A MONOGRAPH

Take photos of relevant pages > Print pages > Read and mark relevant sections > Add to her writing > File Prints

“When you go to the archive the clock is running.”

She uses newspapers and popular magazines from a given era to “understand what the average person was reading.”

WHAT I CHOOSE

CITATION MINING
She flips from TOC to Index and the select pages. She is comfortable doing this in a physical book.

EXTRACTING SPECIFIC INFO
She marks the book or copies with pen then types out the points to be made in a word document.

CLOSE READING
She always reads the physical book or a print out of select pages.

REUSING -OR- REVISITING A TEXT
Physical file cabinets are her primary way of organizing research sources.

“Finishing this book was “a herculean effort.”
PROFILE

AARON
Full time Librarian and adjunct Faculty, History department
Large East Coast University

With a primary focus on gender and anarchism in Spain he spent 18 years completing his dissertation. He now conducts his own research between the few courses he teaches and full time librarian work.

CURRENT WORK
Adding some resources into his personal database, reviewing another author’s book.

UNIQUE EXPERTISE
Searching for Spanish-language sources (e.g. searching authors by both mother’s and father’s surnames, etc.)

TOOLS I USE

APPLICATIONS USED
- Word
- ProCite
- Adobe Acrobat
- Dropbox
- Excel

WEBSITES USED
- University library website
- EBSCO
- JSTOR
- ProQuest
- World Cat

DEVICES USED

SUPPLIES
- None

“I worry with the print books, how will I ever move?”

STUDY LOCATIONS
Working at his home. While he works at the university Library he does not do his own study there, he has too much Librarian work to do.

ARCHIVE TRAVEL
Barcelona, Spain

BREAK
"Searching is like food, you have to eat it (look at it), to see if it tastes good."

**WHAT I CHOOSE**

**CITATION MINING**
He quickly and easily copies and pastes interesting citations into various lists for future research with a digital version.

**EXTRACTING SPECIFIC INFO**
He hates having to retype quotes that he finds in print books, he much prefers copying and pasting from a digital version.

**CLOSE READING**
The context provided by a physical book, such as the cover image, are of interest and value to him when reading.

**REUSING - OR - REVISITING A TEXT**
He has invested a huge amount of time and effort into cataloging information about books digitally it is the easiest and best way for him to revisit.

"A lot (of books) in my field are not online, not digitized"
“There was a time when all my books were in storage, physical and mental space divided.”

CURRENT WORK
Adding to general thoughts, comments, and sources on how non-violence and individual views impact society.

UNIQUE EXPERTISE
She knows how to get her grounding in a new city. She joins a few churches and volunteers with a local charity. Valuable when you move every two years.

STUDY LOCATIONS
The undergraduate Library, in the reference room. She used to have an office, but now she goes to other locations within the library. She feels most comfortable in a library setting.

ARCHIVE TRAVEL
Labadie special collections, Michigan and Peace Collection, Philadelphia

BREAK
“Good question, that is one I have not solved for myself”
HOW I WORK

HOW I FIND RESOURCES

Invited to speak at conference
See who is being featured at that conference
Request from the library all books by that author
Read

HOW I EVALUATE

Scan introduction and chapters
Look for topics or authors that are familiar

HOW I USE A MONOGRAPH

End to end reading
Mark pages with sticky notes
Use those marked pages as inspiration for free-form writing

“When I start a project I do free writing and take notes on things so that they are in one place.”

WHAT I CHOOSE

CITATION MINING

As she reads she makes notes in her word document of interesting citations.

EXTRACTING SPECIFIC INFO

When she finds interesting quotes she will mark it with a sticky note and type it out in her word document later.

CLOSE READING

She tends to read books in full, end to end.

REUSING -OR- REVISITING A TEXT

She feels a connection with her physical books, she was upset when her books were in storage during one move.